

SDS PAYROLL SERVICES 2024 PAYROLL CALENDAR

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Pay Periods 2024		Timesheets due (By NOON)	Pay Dates
1/1/2024	1/15/2024	1/20/2024	2/5/2024
1/16/2024	1/31/2024	2/5/2024	2/20/2024
2/1/2024	2/15/2024	2/20/2024	3/5/2024
2/16/2024	2/28/2024	3/5/2024	3/20/2024
3/1/2024	3/15/2024	3/20/2024	4/5/2024
3/16/2024	3/31/2024	4/5/2024	4/22/2024*
4/1/2024	4/15/2024	4/20/2024	5/6/2024*
4/16/2024	4/30/2024	5/5/2024	5/20/2024
5/1/2024	5/15/2024	5/20/2024	6/5/2024
5/16/2024	5/31/2024	6/5/2024	6/20/2024
6/1/2024	6/15/2024	6/20/2024	7/5/2024
6/16/2024	6/30/2024	7/5/2024	7/22/2024*
7/1/2024	7/15/2024	7/20/2024	8/5/2024
7/16/2024	7/31/2024	8/5/2024	8/20/2024
8/1/2024	8/15/2024	8/20/2024	9/5/2024
8/16/2024	8/31/2024	9/5/2024	9/20/2024
9/1/2024	9/15/2024	9/20/2024	10/7/2024*
9/16/2024	9/30/2024	10/5/2024	10/21/2024*
10/1/2024	10/15/2024	10/20/2024	11/5/2024
10/16/2024	10/31/2024	11/5/2024	11/20/2024
11/1/2024	11/15/2024	11/20/2024	12/5/2024
11/16/2024	11/30/2024	12/5/2024	12/20/2024
12/1/2024	12/15/2024	12/20/2024	1/6/2025*
12/16/2024	12/31/2024	1/5/2025	1/20/2025

* These dates are following a weekend or holiday as payroll and will be paid on the bolded date.

Late Timesheets: Any timesheets received after the noon deadline delays verification and billing, and, therefore, will be processed in the next pay period resulting in a delay of at least one pay date.

Verifications of Employment must be submitted in writing via fax, email, or mail. Verifications of employment may take up to two business days to complete.

PAYLOCITY: Check stubs can always be reviewed through your Paylocity account, using company code 7053. Check out the QR link below to learn how to view check on Paylocity: